



Maghera Cricket Club

Safeguarding Policy

2026

This policy has been produced following the safeguarding guidance provided online by Cricket Ireland entitled 'Steps to achieve club compliance'.

It should be read in conjunction with the Maghera Cricket Club's Constitution and Code of Conduct.

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Maghera Cricket Club

Child Safeguarding Statement

Section 1 – Club Information

Maghera Cricket Club, based at Rainey Endowed School sports pitches in Magherafelt, provides opportunities to participate in cricket for children and young people (i.e. those under the age of 18).

Section 2 - Principles to safeguard children from harm

Maghera Cricket Club is committed to safeguarding children and by working under the guidance of our Safeguarding Policies our staff, both volunteers and employed, working with our young people, throughout the organisation, seek to create a safe environment for young people to grow and develop within sport. The following set of principles should be adhered to:

- **Importance of childhood** - The importance of childhood should be understood and valued by everyone involved in sport.
- **Needs of the child** - All children's sport experiences should be guided by what is best for children. This means that adults should have a basic understanding of the emotional, physical and personal needs of young people.
- **Integrity in relationships** - Adults interacting with children in sport are in a position of trust and influence. They should always ensure that children are treated with integrity and respect, and the self-esteem of young people is enhanced.
- **Fair Play** - All children's sport should be conducted in an atmosphere of fair play. The principles of fair play should always be emphasised, and organisers should give clear guidelines regarding acceptable standards of behaviour.
- **Quality atmosphere & ethos** - Children's sport should be conducted in a safe, positive, and encouraging atmosphere.
- **Competition** - Competition is an essential element of sport and should be encouraged in an age-appropriate manner. A child centred ethos will help to ensure that competition and specialisation are kept in their appropriate place.
- **Equality** - All children should be valued and treated in an equitable and fair manner regardless of ability, age, gender, religion, social and ethnic background or political persuasion.

Section 3 - Risk Assessment

This Maghera Cricket Club written Risk Assessment identifies the areas of potential risk of harm, the likelihood of the risk occurring, and gives the required policy, guidance or process documents require to alleviate these risks. The list of risks identified and procedures to manage these risks are contained in the following categories:

Risk Identified	Procedure in place to manage risk identified
<p>Club and Coaching Practices</p> <ul style="list-style-type: none"> – Lack of coaching qualification. – Unauthorised photography & recording activities. – Behavioural Issues. – Lack of gender balance amongst coaches – Travelling for matches – Lack of adherence with misc procedures in Safeguarding policy 	<ul style="list-style-type: none"> – Safe Recruitment and Training Policy/ Child Safeguarding Training. – Social Media, Use of Video, Photography and Mobile Phones Guide – Code of Conduct / Child Safeguarding Training / Anti-Bullying Policy. – Safe Recruitment and Training Policy – Child Safeguarding Training/ Code of Conduct – Safeguarding Policy / Code of Conduct / Social Media, Use of Video, Photography and Mobile Phones Guide
<p>Complaints & Discipline</p> <ul style="list-style-type: none"> – Lack of awareness of a Complaints & Disciplinary policy. 	<ul style="list-style-type: none"> – Code of Conduct
<ul style="list-style-type: none"> – Complaints not being dealt with seriously 	<ul style="list-style-type: none"> – Code of Conduct

<p>Reporting Procedures</p> <ul style="list-style-type: none"> – Lack of knowledge of organisational & statutory reporting procedures – Concerns of abuse or harm not reported. – Not clear who Young Person should talk to or report to. 	<ul style="list-style-type: none"> – Roles and Responsibilities / Dealing with Child Protection Concerns / Code of Conduct. – Roles and Responsibilities / Dealing with Child Protection Concerns / Child Safeguarding Training – Level 1 – Post the names of CCO and Mandated person / Safeguarding Poster for Children’s Officer
<p>Use of Facilities</p> <ul style="list-style-type: none"> – Unauthorised access to designated children’s play & practice areas & to changing rooms, showers, toilets etc. – Photography, filming or recording in prohibited areas. – Children sharing facilities with adults e.g. dressing room, showers etc. 	<ul style="list-style-type: none"> – Safeguarding Policy/ Changing Room Policy. – Social Media, Use of Video, Photography and Mobile Phones Guide. – Safeguarding Policy / Changing Room Policy
<p>Recruitment</p> <ul style="list-style-type: none"> – Recruitment of inappropriate people. – Lack of clarity on roles. – Unqualified or untrained people in role. 	<ul style="list-style-type: none"> – Safe Recruitment and Training Policy. – Safe Recruitment and Training Policy/ Roles and Responsibilities. – Safe Recruitment and Training Policy.

<p>Communications</p> <ul style="list-style-type: none"> - Lack of awareness of ‘risk of harm’ with members and visitors. - No communication of Child Safeguarding Statement or Code of Conduct to members or visitors. - Unauthorised photography & recording of activities. - Inappropriate use of social media & communications by under 18’s - Inappropriate use of social media & communications with under 18’s. 	<ul style="list-style-type: none"> - Child Safeguarding Statement (displayed) - Child Safeguarding Statement (distributed and displayed) / Code of Conduct (distributed) - Social Media, Use of Video, Photography and Mobile Phones Guide - Social Media, Use of Video, Photography and Mobile Phones Guide / Code of Conduct - Code of Conduct
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General Risk of Harm	
<ul style="list-style-type: none"> – Harm not being recognised. 	<ul style="list-style-type: none"> – Safeguarding Policy / Safe Recruitment and Training Policy / Roles and Responsibilities.
<ul style="list-style-type: none"> – Harm caused by: Child to Child. Coach to Child. Volunteer to Child. Member to Child. Visitor to Child. 	<ul style="list-style-type: none"> – Safeguarding Policy / Safe Recruitment and Training Policy / Dealing with Child Protection Concerns.
<ul style="list-style-type: none"> – General behavioural issues. 	<ul style="list-style-type: none"> – Code of Conduct.
<ul style="list-style-type: none"> – Issues of Bullying. 	<ul style="list-style-type: none"> – Anti-Bullying Policy.
<ul style="list-style-type: none"> – Vetting of staff/volunteers. 	<ul style="list-style-type: none"> – Safe Recruitment and Training Policy / Vetting Policy.
<ul style="list-style-type: none"> – Issues of Online Safety 	<ul style="list-style-type: none"> – Social Media, Use of Video, Photography and Mobile Phones Guide / Code of Conduct

The Risk Assessment was undertaken in April 2026 and a more detailed version appears later in this policy.

Section 4 – Procedures

Our Child Safeguarding Statement has been developed in line with requirements under the Children First Act 2015, Children First: National Guidance, Children (NI) Order 1995, and Tusla's Child Safeguarding: A Guide for Policy, Procedure and Practice. In addition to our Risk Assessment document described above, there are further procedures that support our intention to safeguard children while they are availing of our activities.

Maghera Cricket Club has the following procedures in place as part of our Safeguarding Policies:

- Procedures for the management of allegations of abuse or misconduct by staff or volunteers against a child availing of our activities.
- Procedures for the safe recruitment of staff and volunteers to work with children in our activities.
- Procedures for access to child safeguarding training and information, including the identification of the occurrence of harm.
- Procedure for reporting of child protection or welfare concerns to Statutory Authorities.
- Procedure for maintaining a list of the persons (if any) in the relevant service who are mandated persons.
- Procedure for appointing a relevant person.

Please note that all procedures listed are available on request.

The Club Children's Officer for Maghera Cricket Club is Kenneth Irvine. Kenneth can be contacted at kennyi_13@hotmail.com. In an emergency contact the PSNI on 999.

Section 5 – Implementation

We recognise that implementation is an ongoing process. Our club is committed to the implementation of this Child Safeguarding Statement and the procedures that support our intention to keep children safe from harm while availing of our activities.

Please note the following:

- That all staff have been furnished with a copy of this statement.
- This statement is available to parents/guardians, the Agency and members of the public on request.
- This statement will be displayed in a prominent place by Maghera Cricket Club and on the club's website.

This Child Safeguarding Statement will be reviewed in **January/February 2027**

Signed:

Name: Mr Mark Semple

Role: Chairperson

Date:

Signed:

Name: Mr Kenneth Irvine

Role: Club Children's Officer

Date:

Risk of Harm to Children Assessment for Maghera Cricket Club

This risk assessment considers the potential for harm to come to children whilst they are in Maghera Cricket Club care. This risk assessment precedes the Child Safeguarding Statement (Section 11 (1b) Children First Act 2015) which is developed following this risk assessment process. In accordance with the requirements of Section 11 (1) of the Children First Act 2015 the risk is of abuse and not general health and safety risk (covered under a separate H&S policy and risk assessment).

Section 11 (1) of the Children First Act 2015 states that where a person proposes to operate as a provider of a relevant service, he or she shall, within 3 months from the date on which he or she commences as such a provider —

- (a) Undertake an assessment of any potential for harm to a child while availing of the service (in this section referred to as a “risk”).

Potential risk of harm to children	Likelihood of harm happening L-M-H	Required Policy, Guidance and Procedure document	Responsibility Club/Region/National	Further action required ...
CLUB & COACHING PRACTICES				
Lack of coaching qualification (including safeguarding training)	L	<ul style="list-style-type: none"> ▪ Safe Recruitment and Training Policy ▪ Child Safeguarding Training 	Club/Region	Early identification of volunteers and early access to safeguarding training
Unauthorised photography & recording activities	M While policies and guidance are in place, the widespread availability of smartphones means photography and recording can occur spontaneously, often without malicious intent. Spectators and visitors may not see themselves as subject to club safeguarding procedures, making unauthorised recording a realistic and recurring	<ul style="list-style-type: none"> ▪ Social Media, Use of Video, Photography and Mobile Phones Guide 	Club	Reinforce key safeguarding procedures at the start of each season and periodically during the year; include brief reminders at coaches’ meetings. Review adherence informally during sessions and address any lapses promptly

Potential risk of harm to children	Likelihood of harm happening L-M-H	Required Policy, Guidance and Procedure document	Responsibility Club/Region/National	Further action required ...
	possibility rather than an unlikely one			
Behavioural Issues – peer to peer and leader behaviour	L	<ul style="list-style-type: none"> ▪ Code of Conduct ▪ Child Safeguarding Training ▪ Anti-Bullying Policy ▪ Complaints & Disciplinary Policy 	Club	Ongoing review – perhaps specific code of conducts for various groups such as leaders, young people, parents etc.
Lack of gender balance amongst coaches	L	<ul style="list-style-type: none"> ▪ Safe Recruitment and Training Policy ▪ Women and Girl’s Strategy 	Club/Region	Ongoing review
Travelling	L	<ul style="list-style-type: none"> ▪ Safe Recruitment and Training Policy ▪ Vetting Policy ▪ Code of Conduct 	Club	Ongoing review
Lack of adherence with misc procedures in Safeguarding policy (i.e. mobile, photography, transport)	M These procedures rely on consistent human behaviour rather than physical controls. Even well-intentioned adults can forget, misunderstand, or relax rules over time, which means the possibility of safeguarding lapses is credible rather than remote.	<ul style="list-style-type: none"> ▪ Safeguarding policy ▪ Code of Conduct ▪ Complaints & disciplinary policy ▪ Social Media, Use of Video, Photography and Mobile Phones Guide 	Club	Reinforce key safeguarding procedures at the start of each season and periodically during the year; include brief reminders at coaches’ meetings and use visible signage in relevant areas. Review adherence informally during sessions and address any lapses promptly.
COMPLAINTS & DISCIPLINE				
Lack of awareness of a Complaints	M If individuals don’t know a complaints process exists,	<ul style="list-style-type: none"> ▪ Code of conduct 	Club	Promote the Complaints & Disciplinary Policy annually to members,

Potential risk of harm to children	Likelihood of harm happening L-M-H	Required Policy, Guidance and Procedure document	Responsibility Club/Region/National	Further action required ...
Procedure & Disciplinary Policy	they cannot use it. Lack of awareness is common in volunteer-led organisations and creates a realistic possibility that concerns go unraised.			parents, and volunteers; ensure it is accessible on the club website and referenced during induction of new volunteers and coaches.
Complaints not being dealt with seriously	M Complaints handling depends on confidence, experience, and judgement. In a voluntary context, hesitation, minimisation, or discomfort addressing issues is plausible, even with policies in place	<ul style="list-style-type: none"> Code of conduct 	Club/Region/National	Ensure committee members and relevant officers are clear on their role in receiving and escalating concerns; review complaint handling decisions periodically to identify any learning or need for additional guidance.
REPORTING PROCEDURES				
Lack of knowledge of organisational and statutory reporting procedures	L	<ul style="list-style-type: none"> Roles and Responsibilities Dealing with Child Protection Concerns Code of conduct 	NGB Mandated Person CCO	Make policies and procedures available Include in Safeguarding Training (L1) Include in Coach Education Training
Concerns of abuse or harm not reported	M Safeguarding history consistently shows that concerns are more often delayed or under-reported than deliberately ignored. Uncertainty about thresholds makes	<ul style="list-style-type: none"> Roles and Responsibilities Dealing with Child Protection Concerns Child Safeguarding Training 	Mandated Person CCO	Include in Safeguarding Training Publicise name(s) of CCO Continue to emphasise a “report and record” culture through safeguarding training and reminders; display

Potential risk of harm to children	Likelihood of harm happening L-M-H	Required Policy, Guidance and Procedure document	Responsibility Club/Region/National	Further action required ...
	non-reporting a credible risk.			reporting information prominently and encourage consultation with the Club Children's Officer where uncertainty exists.
Not clear who Young Person should talk to or report to	M Children's knowledge depends on repetition, visibility, and confidence. Changes in personnel, age groups, and attendance mean clarity cannot be assumed for all young people at all times.	<ul style="list-style-type: none"> ▪ Post the names of CCOs, DLPs and MP ▪ Safeguarding Poster for Children's Officer 	Club Children's Officer DLP	Names on website of CCO. Re-introduce the role verbally to young people at the start of each season and when new members join
FACILITIES				
Unauthorised access to designated children's play & practice areas and to changing rooms, showers, toilets etc.	L	<ul style="list-style-type: none"> ▪ Safeguarding Policy ▪ Changing Room Policy 	Club	Clarify responsibilities before session starts Adult escort for U11s to and from toilets in small groups
Unauthorised exit from children's areas	L	<ul style="list-style-type: none"> ▪ Safeguarding Policy ▪ Missing Child policy 	Club	Clarify roles and responsibilities before session starts
Photography, filming or recording in prohibited areas		<ul style="list-style-type: none"> ▪ Social Media, Use of Video, Photography and Mobile Phones Guide 	Club	Enforce policy in private changing and wet areas – signage
Missing or found child on site	L	<ul style="list-style-type: none"> ▪ Missing or found child Policy 	Club	Refer to policy and inform PSNI

Potential risk of harm to children	Likelihood of harm happening L-M-H	Required Policy, Guidance and Procedure document	Responsibility Club/Region/National	Further action required ...
Children sharing facilities with adults e.g. dressing room, showers etc.	L	<ul style="list-style-type: none"> Safeguarding Policy Changing Room Policy 	Club / Captain	Plan with facilities management to create a suitable child centred environment in shared facilities Showers not available at our home facilities
RECRUITMENT				
Recruitment of inappropriate people	L	<ul style="list-style-type: none"> Safe Recruitment and Training Policy 	Club	Ongoing review
Unqualified or untrained people in role	L	<ul style="list-style-type: none"> Safe Recruitment and Training Policy 	Club	Check qualification Ongoing review
COMMUNICATIONS AND SOCIAL MEDIA				
Lack of awareness of 'risk of harm' with members and visitors	M Visitors, spectators, and occasional attendees do not receive training and may not engage with club policies, making inadvertent boundary breaches a realistic possibility	<ul style="list-style-type: none"> Child Safeguarding Statement - displayed 	DLP Club Children's Officer	Communicate Child Safeguarding Statement Signage pitchside. Ensure coaches and officials challenge inappropriate behaviour when observed
No communication of Child Safeguarding Statement or Code of Conduct to members or visitors	M Safeguards only protect children if they are known and visible. Any gap in communication creates a genuine possibility that expectations are misunderstood or ignored	<ul style="list-style-type: none"> Child Safeguarding Statement – displayed Code of Conduct 	Club Executive DLP Club Children's Officer	Communicate Child Safeguarding Statement Distribute Code as appropriate Display Code as appropriate Signage for code of conduct for visitors

Potential risk of harm to children	Likelihood of harm happening L-M-H	Required Policy, Guidance and Procedure document	Responsibility Club/Region/National	Further action required ...
Unauthorised photography & recording of activities	M Mobile phones are ubiquitous, photography is socially normalised, and intentions are not always checked. Even with policies, unauthorised recording is a realistic rather than unlikely scenario	<ul style="list-style-type: none"> Social Media, Use of Video, Photography and Mobile Phones Guide 	Club	Constant review Signage pitchside and at entrance to buildings. Remind parents and spectators of expectations at the start of the season and intervene promptly where unauthorised recording is observed
Inappropriate use of social media and communications by under 18's	L	<ul style="list-style-type: none"> Social Media, Use of Video, Photography and Mobile Phones Guide Code of Conduct 	Club	Signage at entrance to buildings Ongoing review
Inappropriate use of social media and communications with under 18's	L	<ul style="list-style-type: none"> Social Media, Use of Video, Photography and Mobile Phones Guide 	Club	Ongoing review
GENERAL RISK OF HARM				
Harm not being recognised	M Safeguarding harm is often subtle and incremental. Recognising emotional harm, boundary issues, or grooming indicators requires confidence and experience, which varies across individuals	<ul style="list-style-type: none"> Safeguarding Policy Safe Recruitment and Training Policy Roles and Responsibilities 	Club/Region/National	Encourage ongoing vigilance through safeguarding training and informal discussion; promote consultation with the Club Children's Officer where behaviours or situations cause uncertainty
Harm caused by - child to child - coach to child	L	<ul style="list-style-type: none"> Safeguarding Policy Safe Recruitment and Training Policy 	Club	Ongoing review Signage for visitors

Potential risk of harm to children	Likelihood of harm happening L-M-H	Required Policy, Guidance and Procedure document	Responsibility Club/Region/National	Further action required ...
<ul style="list-style-type: none"> - volunteer to child - member to child - visitor to child 		<ul style="list-style-type: none"> ▪ Dealing with Child Protection Concerns 		
<p>General behavioural issues</p> <p>Issues of Bullying.</p> <p>Vetting of staff/volunteers.</p> <p>Issues of Online Safety</p>	<p>L</p> <p>L</p> <p>L</p> <p>M Online environments operate beyond the club's physical supervision and are influenced by changing platforms, peer behaviour, and private communication, all of which create ongoing uncertainty</p>	<ul style="list-style-type: none"> ▪ Codes of Conduct for ▪ Anti-Bullying Policy. ▪ Safe Recruitment and Training Policy ▪ Vetting Policy ▪ Social Media, Use of Video, Photography and Mobile Phones Guide 	Club	<p>Take disciplinary action where necessary Sign/Agree code of conduct Explore specific codes of conduct for Sports Leaders, Parents/Guardians and Young People</p> <p>Reinforce guidance on online behaviour annually for young people, parents, and volunteers; review Club social media use periodically and respond swiftly to any concerns raised</p>

Explanation of terms used:

- **Harm** - Harm is any action, inaction, or context that adversely affects a child's safety, health, wellbeing, or development, whether through abuse, neglect, poor practice, or unsafe environments.
- **Potential risk of harm to children** – these are identified risks of harm to children whilst accessing activities in the club.
- **Likelihood of harm happening** – the likelihood of the risk occurring in the club measured as Low/Medium or High.
- **Required Policy, Guidance and Procedure document** – indication of the policy required to alleviate the risk.

- **Responsibility** – provider should indicate where the responsibility for alleviating the risk lies.
- **Further action...** - indicates further action that might be necessary to alleviate any risk ongoing.

This Risk Assessment document has been discussed and completed by Maghera Cricket Club on 23 /04 /2026

Signed:

Name: Mr Mark Semple

Role: Chairperson

Date:

Signed:

Name: Mr Kenneth Irvine

Role: Club Children's Officer

Date:

Anti-bullying Policy

Maghera Cricket Club is committed to providing a caring, friendly and safe environment for all our children, so they can train and play in a relaxed and secure atmosphere. Bullying of any kind is unacceptable in our sport. If bullying occurs, all children should be able to tell somebody, and know incidents will be dealt with promptly and effectively.

The Anti-Bullying Policy applies to all members –young people, parents/guardians, coaches, anyone watching or supporting the game and any others who help and assist with club activities. It is the responsibility of everyone in the club to put this Anti-Bullying Policy in place and to help the club to be a safe, enjoyable place for young people. The Children’s Officer should discuss the policy with the young people, parents/guardians and all those associated within the club and have it readily available.

What is bullying?

Bullying is an ongoing and deliberate misuse of power in relationships through repeated verbal, physical and/or social behaviour that intends to cause physical, social and/or psychological harm. It can involve an individual or a group misusing their power, or perceived power, over one or more persons who feel unable to stop it from happening. Bullying results in pain and distress to the victim.

Bullying can take many forms, including:

- **Emotional:** using words to mock, shock, tease, or ostracize another person, being unfriendly, excluding, tormenting (for example: hiding kit/belongings, or making threatening gestures)
- **Physical:** pushing, kicking, hitting, punching or any use of violence
- **Racist:** a type of racism where someone’s bullying focuses on your race, ethnicity or culture, eg. racial taunts, graffiti and/or gestures
- **Sexual:** unwanted physical contact or sexually abusive comments or suggestion
- **Homophobic:** when people behave or speak in a way which makes someone feel bullied because of their actual or perceived sexuality
- **Verbal:** name-calling, sarcasm, spreading rumours and teasing
- **Cyber:** intimidating, threatening, or coercing people online using social media, email, text messages, blog posts, or other digital or electronic methods. Additionally, the misuse of associated technology, such as camera and video facilities can be directed towards either a person or a group.

How to Recognise Bullying Behaviour

People who behave in a bullying manner can be recognised by:

- Being intentionally hostile, aggressive; this can be without reason
- An imbalance of power between groups and/or individuals, where the one person/group exerts their power over another individual or group
- Gaining satisfaction from their bullying behaviour
- Causing harm to the target of bullying behaviour

Why is it important to respond to bullying? Bullying hurts. No one should experience bullying behaviour. Everyone has the right to be treated with respect. Adults and children who are

displaying bullying behaviour also need to learn different ways of behaving. Cricket clubs have a responsibility to respond promptly and effectively to issues of bullying. Note that harmful behaviour can be directed towards either a person or a group.

Impact of bullying behaviour

Bullying behaviour has an impact on everyone involved. For the person who is the target of bullying behaviour, the effects can be felt psychologically and physiologically. The person/s who is responsible for the bullying behaviour may also show signs of low self-esteem. If the person who is behaving in a bullying manner is an adult or peer in the club, other young people may be afraid to speak out because of the consequences, i.e. they may be afraid of not being picked for activities or left out of team selections.

Dealing with bullying behaviour involving young people

There are generally two ways to deal with bullying behaviour between young people:

IMMEDIATELY AS AN ISSUE HAPPENS – This involves the person in charge being aware or told something is happening and seeking to resolve the issue at the time.

AFTER AN ISSUE HAPPENS – This can be used if an immediate response does not resolve the issue straight away or the behaviour only becomes apparent later. If the bullying behaviour continues it may involve a disciplinary/complaints process.

Procedures for dealing with bullying

- Report bullying incidents to the Club Children's Officer (CCO). If the CCO is the person the concern is about, go to another committee member
- If the individual is U18, the parent/guardian should be informed and invited to a meeting to discuss the problem
- In cases of serious bullying, or continuous bullying, the incidents will be dealt with by the disciplinary committee, and if unresolved, reported to the North West Cricket Union and then Cricket Ireland, at which point the Safeguarding panel, if appropriate, would advise on actions
- Please note the CCO can contact the NSO at any point throughout this process. If necessary, an appropriate agency such as the PSNI will be consulted
- The bullying behaviour or threats of bullying must be investigated, and the bullying stopped quickly
- An attempt will be made to help the person/s displaying bullying behaviour change their behaviour
- In cases of adults reported to be bullying cricketers under 18, the club disciplinary committee will aim to resolve the issue and Cricket Ireland Safeguarding Officer will be notified immediately
- In extreme cases, persons could be suspended from their club

Outcome of dealing with the issue

The CCO and the parent/guardian, should be informed as soon as possible and kept informed of the issue and how it was dealt with. This encourages parents/guardians to support the policy of dealing with issues immediately to the benefit of all involved. It is important to check the bullying behaviour does not continue by observing the group, checking in with those involved, and to encourage all club members to talk to a trusted person if they are worried about bullying behaviour. If the bullying continues, the issue will go to the disciplinary committee, and then to the National Safeguarding Panel.

Changing Room Policy for Children

- Mobile phones must not be used in changing rooms at any time
- In so far as is possible, children should arrive to all their matches changed into their appropriate clothing
- Males and females must use our separate changing rooms/facilities
- When a mixed children's team need to share a changing room boys should allow girls to use the changing room to get changed first. When they are finished the boys can then use it
- If adults and children need to share a changing facility, the club must have consent from parents/ guardians that their child(ren) can share a changing room with adults in the club
- Adults should allow children to use the changing room to get changed first. When they are finished the adults can then use it
- Adults must not change, or shower, at the same time as children when using the same facility as children
- Adults should try to change at separate times to children during matches, for example, when children are padding up
- Where children play for open-age teams, they and their parents/guardians need to be made aware of the changing room policy of the club
- If children are uncomfortable changing or showering at the club, we suggest, instead, that they change and shower at home

Missing Child Policy

Maghera Cricket Club understands and accepts that at times children and young persons can wander off without advising the coach or a responsible adult.

This policy sets out our commitment to ensure that proper procedures are followed and the steps to take if a child/young person goes missing at a club activity.

What steps to take if a child goes missing:

- Report the incident to the event manager or nominated person immediately.

- Ensure all other children/young people are adequately supervised while a search for the missing child is carried out.
- Gather all available responsible adults and divide up the area to be searched, allocating each adult to an area.
- Ensure a description of the child has been provided to the search team
- Give a specified time and location for all adults to report back to the event manager or a nominated person
- Ensure all those searching have a contact number for the event manager or nominated person

After the initial search of the immediate surroundings is carried out and the child has not been found, contact the child's parent/guardians to advise them of the concern. Reassure them that you are doing all you can to find the child.

The lead coach or nominated person should record details on the circumstances in which the child has went missing and where they were last seen. A detailed physical description of the child should be recorded to include their:

- Eye and hair colour
- Approximate height and build
- Distinguishing features (skin tone, glasses, visible birthmarks, piercings etc.)
- Clothing they were last seen wearing as this will be required by the PSNI.

If the search is unsuccessful, the concern should be reported to the PSNI. The PSNI may provide further advice before they become involved. Please follow any guidance they provide and maintain close contact with them.

At any given point of the investigation, if the child is located ensure that all adults involved in the search, their parents/guardians and PSNI are informed.

What steps to take if you find a lost child:

- Report the incident to the head coach or nominated person.
- Any child/young people U16 must be brought to a 'Safe Area' until collected by a parent/guardian or a member of an PSNI. Any child/young person over the age of 16 will be free to leave once the necessary 'found child form' has been filled in.
- A responsible adult (Over 18) must collect the child/young person who has been found. The child/ young person should seem comfortable around them and that they are showing responsibility for the child/young person. The responsible adult is considered not to pose an obvious threat to the child/young person.
- If the child/young person seems reluctant or hesitant to go with the adult or other group members, consider contacting an PSNI for further advice.
- The responsible adult may be asked for proof of ID by the event manager or nominated person.
- If a child/young person isn't collected by the end of the event/club night and if there has been no contact with their parent/guardian, the PSNI will take the child/young person into their care.

The health, wellbeing and comfort of the child/young person is always of utmost importance.

Social Media, Use of Video, Photography, and Mobile Phones Guide

Using Social Media

Maghera Cricket Club uses online social media platforms (WhatsApp, Instagram, Facebook and club website) to share information, gather feedback and create a dialogue of conversation and promote the activities of cricket across the island of Ireland.

Maghera Cricket Club reserves the right to remove comments or content on their social media platforms that are:

- offensive or inappropriate
- obscene, or racist content
- personal attacks, insults, or threatening language
- comments that suggest or encourage illegal activity

At all times, the following regulations and relevant laws are complied with:

- General Data Protection Regulation (GDPR)
- Copyright and related acts
- Defamation Acts
- Children's First Act (ROI) and Safeguarding Vulnerable Groups (NI) • Cricket Ireland Code of Conduct (Sports Leader, Parent/Guardian, and Young People)
- Cricket Ireland Anti-Bullying Policy

Guide for Coaches / Mentors / Administrators / Club Officials / Social media account moderators

The internet and social media can be a great way to promote our club and the sport as well as being able to connect with many others in the wider global community.

It is also important to recognise your responsibility on the internet and social media:

- Do not post content that is confidential or private information in relation to players, teams, or the association
- Do not engage in conversations that may bring Cricket Ireland, Provincial Unions, clubs or affiliated associations into disrepute
- Do not endorse or make public statements that have not been approved and may bring Cricket Ireland, Provincial Unions, clubs, or affiliated associations into disrepute
- Keep your personal and your club, Provincial Union, or Cricket Ireland page separate
- While some of the youths you work with might see you as a friend and request to be 'friends' on your personal social media account(s), it's strongly encouraged not to accept. While the youth may see this as only being friends, it may not be viewed in the same light by parents/guardians or other club members.
- Do not post, send, or forward messages that are inappropriate, offensive, nasty or derogatory

Guide for Young People

You must be at least 18 years old before you can join the club WhatsApp groups. When you use the internet or social media, here are a couple of things to remember:

- If you do not know someone, do not accept them as a 'friend' on social media
- It is best practice to keep social media accounts as private
- If you are receiving messages you are worried about, please tell your parents/guardians, your club Children's Officer, or an adult you trust.

- Do not post, send, or forward messages that are inappropriate, offensive, nasty or derogatory

Guide for Parent / Guardians

Parents/guardians play a vital role in promoting internet and social media safety to young people. Parents/guardians should:

- Know who your child is in contact with online
- Talk openly to your child about internet safety and using social media
- Remind your child not to accept 'friends' or talk to people online they do not know

Use of Photography / Video

There have been concerns about the risks posed directly and indirectly to children and young people through the use of photographs on sports websites, social media and other publications. We will avoid the use of the first name and surname of individuals in a photograph. This reduces the risk of inappropriate, unsolicited attention from people within and outside the sport.

Rules to guide the use of photography for a website, social media, or other publications

- We will seek parent/guardian permission for youth (U18) players to take and use their image on registration forms.
- If a photograph is used, avoid fully naming the youth cricketer (i.e. not first and surname)
- If any image is used inappropriately, it should be reported to our Club Children's Officer Mr Kenneth Irvine. If deemed necessary, it should be reported to the relevant statutory authorities.

Amateur photographers / film / video operators wishing to record an event or practice session should seek approval with the Children's Officer or leader of the session.

Videoing as a coaching aid

Video equipment can be used as a legitimate coaching aid. However, permission should first be obtained from the player and the player's parent/guardian. Anyone concerned about any photography taking place at events or training sessions can contact the Children's Officer and ask them to deal with the matter.

Use of Mobile Phones

Mobile phones are often given to young people for security, enabling parents/guardians to keep in touch and make sure they are safe. The use of mobile phones allows quick and easy contact, but it is important that mobile phones are not used to cross personal boundaries and cause harm for young people. There is an additional risk when as mobile phones are used to record and share images.

Managers / Coaches / Selectors

- It is not appropriate to make telephone conversations with U18 players
- WhatsApp communication with parents/guardians is encouraged
- Do not use phone in locations such as changing rooms or in areas where a child's safety and security may be compromised

Young people

- If you receive an offensive photo, email, or message, do not reply to it. Save it, make a note of time and date, and inform your parent/guardian/Club Children's Officer
- Be careful about the people to whom you give your number
- Do not respond to unfamiliar numbers
- Do not use your phone in locations such as changing rooms

Notice and Take Down Procedure

- If you have a complaint or objection to comments or content posted on our club's social media platforms or website please submit a complaint to Children's Officer Mr Kenneth Irvine and/or Communication Officer Mr Luke Simpson
- Comment or content to be removed (temporarily or permanently)
- Follow protocol laid out in our code of conduct

Reporting a Child Protection Concern

It is the role of the Designated Liaison Person within the club to make a report to the appropriate agency if there is cause for concern. This will often be done in conjunction with another person who is reporting the information to the DLP. It can also be done as a joint report with CI Safeguarding Officer who is CI's mandated person.

If there are reasonable grounds for concern for a child's welfare, a report should be made to the appropriate statutory agency (see more information in 'Dealing with Concerns'). It is not necessary to prove that abuse has occurred to report a concern. All that is required is reasonable grounds for concern.

If you think that a child

- is being abused or neglected
- has been harmed in any way at home or anywhere else
- is likely to suffer harm or neglect

you should

NI

Contact the Gateway Services teams for Children's Social Work at the Health and Social Care (HSC) Trust in the area that the child lives.

Gateway Service Teams
www.nidirect.gov.uk

ROI

Contact the Tusla team in the area that the child lives.

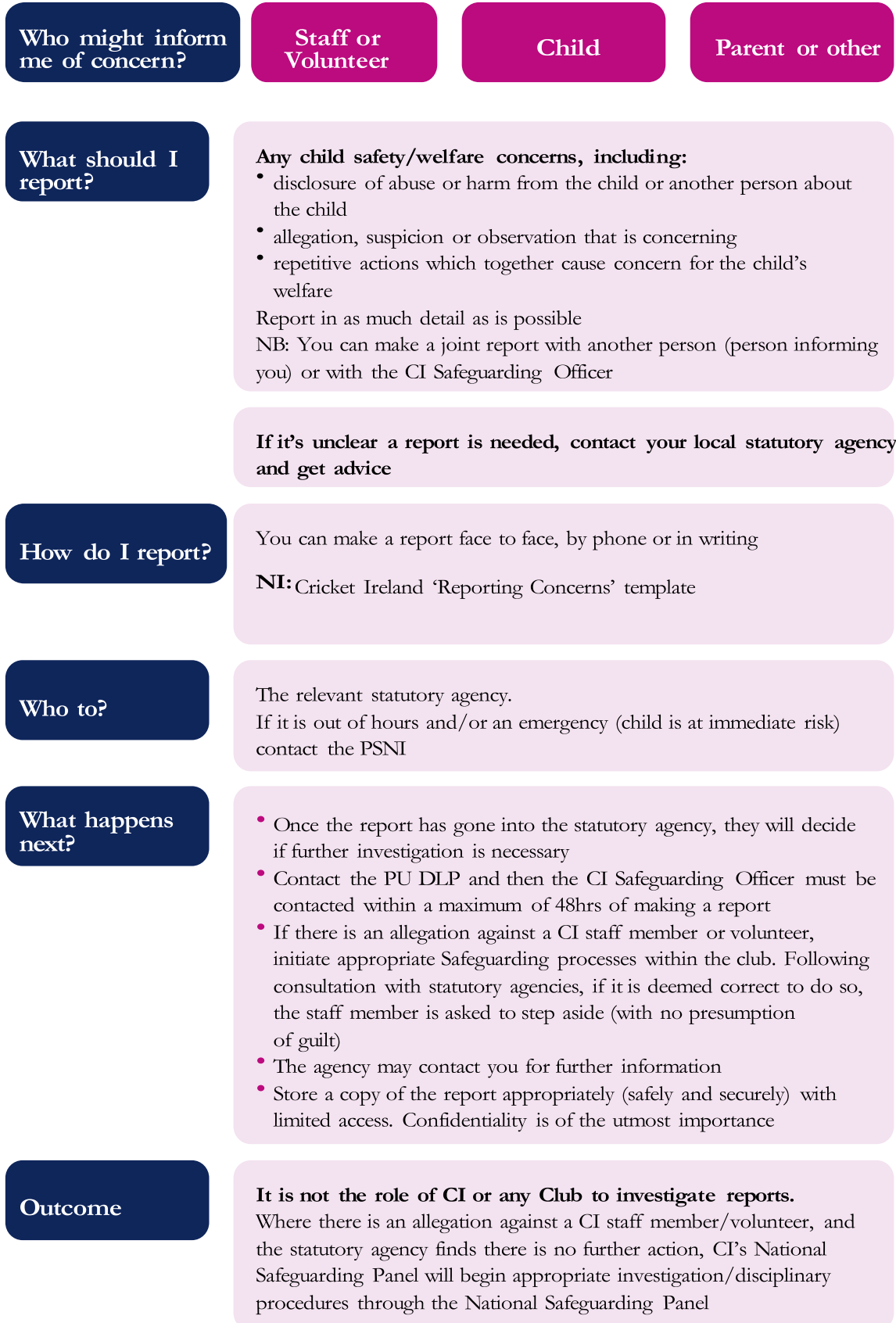
Tusla Service Teams
www.tusla.ie



If it is an emergency and out of hours to contact a Social worker, the local PSNI or Garda station should be contacted.



Designated Liaison Person Reporting Process



Safe Recruitment of Volunteers

A firm recruitment process is part of the club's commitment to putting the protection and wellbeing of children first. Volunteers are the heartbeat of our clubs and carry out numerous roles. If a job involves working with children and or vulnerable people, the club has a legal and moral responsibility to ensure that the person appointed is suitable. The checklist below gives essential steps to make sure the club meets its duty.

Essential

- Advertisement of role or role fully explained (including whether vetting will be required for that particular role)
- Code of conduct agreed to and agree to be vetted by Cricket Ireland
- Satisfactorily vetted and trained by Cricket Ireland
- Two references
- Supervision and monitoring of performance

Maghera Cricket Club committee, including the CCO, are responsible for making the decisions about appointments and for managing sports volunteers/staff.

The table on the following pages provides details of what Cricket Ireland determined is the minimum vetting and training requirements for various roles in the club.

Vetting & Safeguarding Requirements

The following requirements apply to all Club level staff and volunteers.

<i>Identified Group</i>	<i>Minimum Vetting and Training Required</i>			
	<i>VETTING¹</i>	<i>ONLINE/FACE TO FACE SAFEGUARDING TRAINING²</i>		
(Children are defined as someone Under 18)	Access NI (NI)	Safeguarding 1 (Child Welfare & Basic Awareness Workshop)	Safeguarding 2 (Club Children's Officer)	Safeguarding 3 (Designated Liaison Person)
<i>CLUB COACHES</i>				
Coach/ Leader/ Instructor working with children in a Regulated Activity ³	✓	✓		
Coach/ Leader/ Instructor no consistent contact with children or vulnerable people ³				
Coach/ Leader/ Instructor working with Vulnerable People in a Regulated Activity ³	✓	✓		
Umpires/Score Keepers/Match Officials	✓	✓		
Manager/Captain of senior teams with youth players	✓	✓		
<i>CLUB STAFF AND VOLUNTEERS</i>				
Designated Liaison Person ⁵	✓	✓		✓
Club Children's Officer ⁵	✓	✓	✓	
Club Children's Officer Deputy (NI) ⁵	✓	✓	✓	
Mandated Person	✓	✓		✓
Anyone whose role is primarily working with Children and or Vulnerable People ³	✓	✓		

Team Driver(s) & Over Night Chaperones				
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- 1 Access NI checks are to be completed every 3 years prior to the expiry of their current disclosure letter.
- 2 Sport Ireland requires a revalidation of all Safeguarding Workshops (Safeguarding Guidance for Children & Young People in Sport) within 3 years of completion.
- 3 Any work or activities, carried out by a person, a necessary and regular part of which consists mainly of the person having access to or contact with children or vulnerable persons. Details of relevant work or activities are outlined in part 1 and 2 of Schedule 1 of the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016.
- 4 Tutor training and the levels required are dependent on the level the individual will tutor moving forward.
- 5 Northern Ireland the DLP and CCO are a combined role, it is best practice to have a Deputy CCO. It is best practice to have the DLP and CCO be a part of union or club senior management.

Enhanced Disclosure with Barred List Check from Access NI

Cricket Ireland Self-Declaration Form



‘Is there any reason why you cannot work with children/vulnerable adults?’

(please tick)

No

Yes

Signed: _____

Print name: _____

Date: _____

Directors: Brian MacNeice (Chair), Brian Dougherty, John Heavey, Peter McMorran, Val Quinn, Michael Humphreys, Mari O Leary, David Richardson, Liam Lynch, Sukhi Byrne, Martina Mc Donnell and Siobhan Mc Bennett

President: Stella Downes **Chief Executive:** Warren Deutrom

Cricket Ireland is the trading name of Irish Cricket Union Company Limited by Guarantee, a limited company incorporated under The Companies Act 2014
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www.cricketireland.ie



sport ireland



Registered Office:

Cricket Ireland
Unit 15C

Recording Concerns Form

Club name:

Record completed by:

Position:

Date:

Child's name:

Child's DOB:

Child's address:

Parents'/guardians' names and address:

Parents'/guardians' contact details:

Date and time of any incident:

Your observations:

Your concerns:

Action taken so far:

Club Children's Officer informed?

Yes

No

External agencies contacted:

Advice received from agency:

Cricket Ireland Safeguarding Officer contacted:

Yes

No

Date:

Time:

If not, why?

Signature:

Date

Name

Accident Report Form

Club name:

Coach in attendance:

Coaches contact details:

INJURED PARTY

Name:

Club:

Home address:

ACCIDENT DETAILS

Form completed by:

Date:

Exact location:

Time:

Time reported:

Reported by who:

Nature of injury:

How accident happened?

Describe what activity was taking place, for example training/game/getting changed

Name and contact details of witnesses:

First Aid involved?	<input type="radio"/> Yes	<input type="radio"/> No
Were the following contacted?	<input type="radio"/> Police	<input type="radio"/> Ambulance
Were the parents informed?	<input type="radio"/> Yes	<input type="radio"/> No
By whom:	<input type="text"/>	When: <input type="text"/>
Referred to Club Children's Officer?	<input type="radio"/> Yes	<input type="radio"/> No
<i>Signature of Club Children's Officer:</i>		<input type="text"/>
		<i>Date:</i> <input type="text"/>

Accident Report Form contd.

Any further action to be taken?

Has the young person returned to training? Yes No

Signature of coach:

Date of return:

All the above facts are a true record of the accident/incident.

Signature: *Date*

Name

(In the event of an accident occurring through insufficient training or faulty equipment/facilities, follow up action to include completion of Risk Assessment Form)

Missing Child Reporting Form

Event name:

Date of event:

Event director:

CHILD'S DETAILS

Name:

Male/female:

Age of child:

Date of birth:

Hair colour:

Eye colour:

Clothing (colour & pattern):

Time and place the child was found:

Time event staff informed:

PARENT GUARDIAN DETAILS

Name (as per registration form if a participant):

Phone number:

Home address:

Activity lead informed (time):

PSNI informed (time):

Found Child Reporting Form

Activity name:

Date of activity:

Activity lead:

CHILD'S DETAILS

Name:

Male/female:

Age of child:

Date of birth:

Hair colour:

Eye colour:

Clothing (colour & pattern):

Time and place the child was found:

PERSON WHO FOUND THE CHILD DETAILS

Name:

Phone number:

Role (security/activity staff/spectator etc.):

Time activity staff informed:

Has the child any special medical requirements?

PARENT/GUARDIAN NAME COLLECTING THE CHILD

Phone number:

Home address:

Time child reunited:

STAFF HANDING OVER THE CHILD

Signature:

Print name: